is uncertain of whether particular information is necessary, then the Public Official shall consult the Board for guidance.

- (4) Each Statement of Economic Interest shall contain a sworn certification by the filing Public Official that he or she has read the Statement and that, to the best of his or her knowledge and belief, the Statement is true, correct, and complete. The Public Official's sworn certification also shall provide that he or she has not transferred, and will not transfer, any asset, interest, or other property for the purpose of concealing it from disclosure while retaining an equitable interest therein.
- (5) If the Public Official believes a potential for conflict exists, he or she has a duty to inquire of the Board as to that potential conflict.
- (d) The Board shall issue a form for such Statements of Economic Interest as soon a reasonably practicable, and shall revise the form from time to time as necessary to carry out the purposes of this Executive Order.
- (e) All Public Officials currently serving who submitted a Statement of Economic Interest under Executive Order Number 127 shall resubmit a new Statement in accordance with the provisions of this Order. These statements shall be resubmitted to the Board of Ethics on or before May 15, 2001. Between April 15 and May 15 of each succeeding year, Public Officials under this subsection shall file an updated Statement with the Board.

## **Section 10. Board Staff, Offices, and Funding.**

- (a) The Board shall have a minimum staff of three, headed by an Executive Director who shall be an attorney licensed to practice law in the State of North Carolina.
- (b) The Board may engage the services of private investigators as needed to carry out the purposes of this Executive Order.
- (c) All State agencies subject to this Executive Order shall provide reasonable assistance upon request of the Board to carry out the purposes of this Order.
- (d) The Board and its staff, for administrative purposes only, shall be located in the Department of Administration.
- (e) The State Budget Officer is directed to identify sufficient funds from lawfully appropriate sources to ensure that all provisions of this Executive Order are fully carried out.